

IWTRC2024 oral presentation guide

(Ver. 241026)

1. Please conduct your presentation using either your personal computer (PC) or the common PC (Windows10 or 11) Power Point equipped in the room. Your PC will be connected to the projector **via the HDMI cable**. In case your PC does not have an HDMI connection port, please prepare the adapter by yourself. You may use a Mac (M1) if you'd like. If you use the common PC, prepare your slide file in a USB memory stick or SSD and transfer your slide file to the equipped PC before your session starts. If you can, send your presentation file to our secretariat (iwtrc-info@ynu.ac.jp) by November 20. We will prepare it on our common PC which will be the most reliable way for your presentation.
2. The next presenter is invited to wait on the left-hand side of the front row seats when the previous speaker starts their presentation.
3. Since the time schedule is tight, please **strictly keep your presentation time**, which is **20-min** for the invited talk and **15-min** for the ordinary talk, both **including discussions**. When the time is over, the chairperson will stop your presentation.